

# Kindergarten

Applicants to kindergarten for fall 2012 must be five years old by September 1, 2012.

Listed below are the steps in our admission process. For details and a full list of dates, please check our website or 2011-2012 Fast Facts brochure.

- **Visit our website** at [www.liveoaksf.org](http://www.liveoaksf.org) to begin your exploration of Live Oak School.
- **Attend a tour of Live Oak.** Tours are held on most Tuesday and Thursday mornings from 8:30 am – 10:30 am October through December and are for adults only. 2011 tour dates are listed in Fast Facts and on our website. **Reservations are required.** Please contact the Admissions Office for reservations. Application packets will be available at the tour. Attending a tour is strongly recommended.
- **Attend an Open House.** We offer three Open Houses: a topic-focused teacher panel for adults only, one for the whole family, and one for Middle School applicants only (parents with their kids). **Open Houses are optional.** RSVPs are appreciated and are required for Middle School Open House.
- **Apply.** Complete and return the application form and fee by **Wednesday, Dec. 14 at 5:00 p.m.**
- **Preschool recommendation:** Submit the information release form with the preschool evaluation form to your child's preschool. The preschool evaluation form will be sent by your child's preschool directly to Live Oak, and should be received no later than December 16, 2011. **Receipt of the preschool evaluation form is required.**
- **Families applying for Tuition Assistance:** Complete Parent Financial Statement (PFS) on line or on paper with School and Student Service for Financial Aid (SSS) ([www.sss.nais.org](http://www.sss.nais.org)) and have results sent to Live Oak by Jan. 4, 2012 (paper form) or Jan. 11, 2012 (on-line form). Submit a copy of your 2011 tax return to the Live Oak Business Office by Feb. 15, 2012.
- **Participate in a parent interview.** Once an application is received, the admissions office will contact families to schedule a 20-minute interview. Interviews begin in November and continue through early February. **The parent interview is required.**
- **Participate in a Kindergarten Visit Day at Live Oak for your child.** Once an application is received, the admissions office will contact applicant families to schedule a visit in December, January or February. This visit is a chance for Live Oak teachers to meet your child and to assess readiness for kindergarten and appropriateness for our program. The visit lasts approximately one and a half hours. Parents are invited to stay in our library for refreshments and a chance to chat with current Live Oak parents. **The Kindergarten Visit Day is required.**
- **Attend a parent-hosted reception** in late January/early February. These receptions in the homes of current Live Oak parents are optional. Applicant families will receive an invitation with dates, times and locations. **Reservations are required.**
- **Decision letters are mailed Thursday, March 15, 2012.** All San Francisco K-8 independent schools mail decision letters on the same day and require **contracts and deposits to be returned to the chosen school by 10:00 a.m. Thursday, March 22<sup>nd</sup>.**

If you have any questions about the admission process, please contact Tracey Gersten, Director of Admissions, at (415) 861-8840, ext. 220, or at [admissions@liveoaksf.org](mailto:admissions@liveoaksf.org).